

PLEASE COMPLETE WITH A BLACK PEN

DO YOU HAVE ANY LEARNERS CURRENTLY/PREVIOUSLY IN THIS SCHOOL?

Yes

No

Name of other learner(s) : \_\_\_\_\_

DATE: 13 NOV 2025

## LEARNER INFORMATION

**LEARNER**

Full names: \_\_\_\_\_

Surname: \_\_\_\_\_

Preferred name: \_\_\_\_\_

Date of birth: \_\_\_\_\_

ID number: \_\_\_\_\_

Nationality: \_\_\_\_\_

Religious denomination: \_\_\_\_\_

Gender: ☐ Male ☐ Female

Ethnic group: \_\_\_\_\_

Home language: \_\_\_\_\_

Preferred tuition language: \_\_\_\_\_

Dexterity: ☐ Left ☐ Right ☐ Both

Learner mobile number: \_\_\_\_\_

Learner e-mail address: \_\_\_\_\_

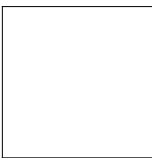
Admission date: \_\_\_\_\_

Grade in 2026 : \_\_\_\_\_

Years in grade for 2026 : \_\_\_\_\_

Years in phase for 2026 : \_\_\_\_\_

Pre-primary education attended: ☐ Formal ☐ Informal  
☐ Other: \_\_\_\_\_

Attach learner photo: 

Method of transport: \_\_\_\_\_

Taxi/Bus registration number: \_\_\_\_\_

Name of driver: \_\_\_\_\_

Contact number: \_\_\_\_\_

## NEXT OF KIN INFORMATION

Name: \_\_\_\_\_

Contact number: \_\_\_\_\_

Alternative contact number: \_\_\_\_\_

Relation: \_\_\_\_\_

## OFFICE USE ONLY

Family code: \_\_\_\_\_ Waiting list: ☐ A ☐ B

Register class: \_\_\_\_\_ Number on waiting list: \_\_\_\_\_

Admission number: \_\_\_\_\_ ID copy: ☐

Application fee: ☐

Proof of residence: ☐

Birth certificate: ☐

Clinic card ☐

## FAMILY INFORMATION

Family status: ☐ Both parents ☐ Single parent - Unmarried

☐ Foster care ☐ Childrens home ☐ Single parent - Divorced

☐ Other ☐ Re-composed ☐ Widow/Widower

Parents deceased: ☐ Mother ☐ Father ☐ None

## LEARNER HEALTH INFORMATION

Chronic diseases: \_\_\_\_\_

Allergies: \_\_\_\_\_

Medication: \_\_\_\_\_

## MEDICAL AID INFORMATION

Name: \_\_\_\_\_

Telephone number: \_\_\_\_\_

Member number: \_\_\_\_\_

Primary member: \_\_\_\_\_

## FAMILY DOCTOR INFORMATION

Name: \_\_\_\_\_

Telephone number: \_\_\_\_\_

Business address: \_\_\_\_\_

## INFORMATION OF PREVIOUS SCHOOL/PLAY GROUP/NURSERY

First registration of learner in Mpumalanga: ☐ Yes ☐ No

Learner attended school last year ☐ Yes ☐ No

If yes, in which Province/Country: \_\_\_\_\_

Previous school \_\_\_\_\_

Telephone Number \_\_\_\_\_

Address \_\_\_\_\_

Province \_\_\_\_\_

Highest grade in previous school \_\_\_\_\_

Reason for leaving the school \_\_\_\_\_

**BIOLOGICAL PARENT / LEGAL GUARDIAN 1 INFORMATION**

Title: \_\_\_\_\_

Full names: \_\_\_\_\_

Surname: \_\_\_\_\_

Initials: \_\_\_\_\_

Preferred name: \_\_\_\_\_

ID number: \_\_\_\_\_

Nationality: \_\_\_\_\_

Home language: \_\_\_\_\_

Marital status: ☐ Common law marriage ☐ Divorced  
☐ Married ☐ Separated ☐ Single  
☐ Widowed

Communication: ☐ SMS ☐ E-mail ☐ Mail ☐ By hand

Comm language: \_\_\_\_\_

Mobile number: \_\_\_\_\_

Home tel: \_\_\_\_\_

E-mail: \_\_\_\_\_

Is the learner living with this parent? ☐ Yes ☐ No

Residential address: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Postal address: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Occupation status: ☐ Own Employer Professional  
☐ Own Employer Non-Professional  
☐ House wife ☐ Part time  
☐ Contract worker ☐ Pensioner  
☐ Student ☐ Temporary  
☐ Full time ☐ Unemployed

Occupation: \_\_\_\_\_

Employer: \_\_\_\_\_

Work telephone number: \_\_\_\_\_

Employer physical address: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**BIOLOGICAL PARENT / LEGAL GUARDIAN 2 INFORMATION**

Title: \_\_\_\_\_

Full names: \_\_\_\_\_

Surname: \_\_\_\_\_

Initials: \_\_\_\_\_

Preferred name: \_\_\_\_\_

ID number: \_\_\_\_\_

Nationality: \_\_\_\_\_

Home language: \_\_\_\_\_

Marital status: ☐ Common law marriage ☐ Divorced  
☐ Married ☐ Separated ☐ Single  
☐ Widowed

Communication: ☐ SMS ☐ E-mail ☐ Mail ☐ By hand

Comm language: \_\_\_\_\_

Mobile number: \_\_\_\_\_

Home tel: \_\_\_\_\_

E-mail: \_\_\_\_\_

Is the learner living with this parent? ☐ Yes ☐ No

Residential address: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Postal address: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Occupation status: ☐ Own Employer Professional  
☐ Own Employer Non-Professional  
☐ House wife ☐ Part time  
☐ Contract worker ☐ Pensioner  
☐ Student ☐ Temporary  
☐ Full time ☐ Unemployed

Occupation: \_\_\_\_\_

Employer: \_\_\_\_\_

Work telephone number: \_\_\_\_\_

Employer physical address: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**DECLARATION BY PARENT / GUARDIAN**

I \_\_\_\_\_ (Name of Parent / Guardian) hereby declare that the information supplied in this form is true and just and that I, by way of my signature hereunder, authorise the Chairperson of the School Governing Body or his/her representative to control and confirm any of the details supplied. I am aware that should any information supplied be found not to be true, I may be liable to a criminal offence.

Signed at \_\_\_\_\_ on \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_.

Signature of Parent / Guardian : \_\_\_\_\_

**ACCOUNTABLE PERSON'S INFORMATION**☐ Biological Parent 1☐ Biological Parent 2☐ Other

Only if 'Other', please complete section A or B below:

**A) INDIVIDUAL**

Title: \_\_\_\_\_

Full names: \_\_\_\_\_

Surname: \_\_\_\_\_

Initials: \_\_\_\_\_

Preferred name: \_\_\_\_\_

ID number: \_\_\_\_\_

Home language: \_\_\_\_\_

Communication: ☐ SMS ☐ E-mail ☐ Mail ☐ By hand

Comm language: \_\_\_\_\_

Mobile number: \_\_\_\_\_

Telephone number: \_\_\_\_\_

Fax number: \_\_\_\_\_

E-mail: \_\_\_\_\_

Residential address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Postal address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**B) COMPANY / CLOSED CORPORATION / TRUST**

Title: \_\_\_\_\_

Name: \_\_\_\_\_

Registration number: \_\_\_\_\_

Comm language: \_\_\_\_\_

Contact number: \_\_\_\_\_

Fax number: \_\_\_\_\_

Business address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Postal address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**BANKING DETAILS**

Bank: \_\_\_\_\_

Branch: \_\_\_\_\_

Branch code: \_\_\_\_\_

Account type: ☐ Cheque ☐ Transmission ☐ Savings

Bank account number: \_\_\_\_\_

Account holder: \_\_\_\_\_

**SCHOOL FEES STRUCTURE FOR 2026****ANNUAL REGISTRATION FEE: (NON-REFUNDABLE)**

New Learner: Grade R - Grade 7: R 1000.00 (Placement test R 150.00 - deducted from R1000.00)

Current Learner: Grade R - Grade 7: R 950.00

**PER MONTH (JANUARY - NOVEMBER)**

Grade R: R 2 690.00      Grade 1 - 4: R 2 890.00      Grade 5 - 7: R 3 290.00

**PER ANNUM (LESS 7,5% DISCOUNT ALREADY APPLIED)**

Grade R: R 27 370.00      Grade 1 - 4: R 29 406.00      Grade 5 - 7: R 33 476.00

**AFTER CARE (FULL WEEK)**

Grade 1 - 7      Monthly: R 780.00      Per Annum: R 7940.00

**FEE AGREEMENT:****SCHOOL FEES CAN BE PAID IN THE FOLLOWING WAYS:**

1. Monthly: Pay full fees in advance by the 1st of each month
2. Per Annum: Pay full fees by the 31st of January 2026
3. Annual Registration fee: \*This fee is for learners already enrolled at Highlands Private School and for new learners\*  
- Non-refundable-

**OPTION FORM - I WISH TO BE INVOICED AS FOLLOWS (PLEASE TICK BOX 1 OR 2):**

- ☐ Per Month  
☐ Per Annum

**PERMISSION / CONSENT TO TAKE PART IN ALL ORGANISED ACADEMIC, SPORT AND CULTURE ACTIVITIES**

1. I, parent / guardian of \_\_\_\_\_ hereby give permission that he/she may participate in all academic, sport and culture activities presented by the school in an organised manner. To participate in tests conducted by the school support team with the object of improvement in school work and to identify other problems.
2. I grant permission that my child may be transported by a public bus company approved by the school management. If there is only a small group of learners that needs to be transported, parents / teachers with valid drivers licences may be asked to transport them.
3. I accept that all reasonable precautions will be taken for the safety and wellbeing of my child and that I will be held responsible for the payment of the medical and / or hospital fees if enforced upon, in case of an injury which cannot be ascribed to the responsible personnel's coarse negligence.
4. I hereby delegate my powers as parent / guardian to the Principal of the school or representative if medical or surgical treatment may be needed for my child. As far as I know, he/she is physically able to participate in any organised activities and resides in good health.
5. I confirm that all medical information supplied in the Learner Information section of this form is accurate and complete. This information may be used in case of an emergency.
6. I undertake to inform the school if any of the above information may change.
7. I undertake to support my child to obey the Code of Conduct and the disciplinary system of Highlands Private School as included in the Policy of the school.
8. I hereby confirm that the school is allowed to use imagery of my child in any publication, in any format.

Signature of Parent / Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

**INDEMNITY**

I/We the parents of/I the guardian of \_\_\_\_\_ (name of learner) indemnify unconditionally and without restriction Highlands Private School and/or the shareholders of Highlands Private School or any person employed by Highlands Private School or any person acting on behalf of Highlands Private School against any losses, claims, injury or death that may be caused to the above learner by virtue of his or her use of any of the facilities provided by Highlands Private School.

Signed at \_\_\_\_\_ on \_\_\_\_\_ day of \_\_\_\_\_

Signature of Parent / Guardian : \_\_\_\_\_